



EARLY CHILDHOOD EDUCATION CLIENT FEES IN JÄRVENPÄÄ AS OF 1 AUGUST 2019

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1. DETERMINING THE MUNICIPAL EARLY CHILDHOOD EDUCATION FEE

Monthly fees on early childhood education are based on the Act on Early Childhood Education Client Fees (1503/2016). Early childhood education fees will be determined by the size of the family, the need of said service and the family's income. The fee is determined by the early childhood education time previously agreed upon (reserved) in the child's service agreement (not by the time already spent).

Early childhood education is full-time in Järvenpää if a child's need for early childhood education hours is 147 hours per month or more. The maximum fee of full-time early childhood education for the family's youngest child in day care is 289 euros per month. The maximum fee of, in age order, the second youngest child of the same family also in early childhood education is 50% of the fee of the youngest child (145 € per month at the most). The fee for any additional children is 20% of the monthly full-time early childhood education fee of the youngest child. The minimum child-specific early childhood education fee per month is 27 euros. Starting from 1 August 2019, Järvenpää's Early Childhood Education will arrange 20 hours of weekly early childhood education free of charge for 5-year-old children (who will be 5 during the calendar year in question).

Early childhood education fees will be calculated by subtracting (according to family size) the income limit (determined in the chart below) from the family's gross income. The resulting amount will be multiplied by the percentage indicated in the chart. This amount will indicate in euros the monthly early



childhood education client fee, rounded up to the nearest full euro. Family size is determined by people living in a shared household in matrimony or in relationships resembling a matrimony and underage children living in the same household with said people.

The client fee counter is available on Järvenpää's website (only in Finnish): Järvenpään kaupunki/ Kasvatus ja opetus/ Varhaiskasvatus/ Maksut/ Varhaiskasvatus/ Maksulaskuri.

Family size persons	Income limit (gross) euros/month	Highest fee- %	Minimum fee's (27 €) income limit euros/month	Maximum fee's (289 €) income limit euros/month
2	2 102	10.70	2354	4 812
3	2 713	10.70	2965	5 423
4	3 080	10.70	3332	5 790
5	3 447	10.70	3699	6 157
6	3 813	10.70	4065	6 523

Example 1:

custodian 1, custodian 2
with 2-, 3- and 4-year-old children= family size 5
Gross income in total 4930 euros/month
 $4930 - 3447 = 1483$
 $10.70\% \text{ of } 1483 \text{ euros } (0.107 * 1483) = 158,68$
2-year-old fee 159 euros/month
3-year-old fee (50%) 80 euros/month
4-year old fee (20%) 32 euros/month

Example 2:

custodian 1 with 1- and 4-year-old children = family size 3
Gross income in total 3200 euros/month
 $3200 - 2713 = 487$
 $10.7\% \text{ of } 487 \text{ euros } (0.107 * 487) = 52,10$
1-year-old fee 52 euros/month
4-year-old fee (50%) 0 euros/month

If the family size is greater than six (6), the income limit, on which the fees are based, will be increased from 1 August 2018 by 142 euros with each underage child (under 18-year-olds) in the family.



2. HOURLY-BASED FEES OF EARLY CHILDHOOD EDUCATION

The monthly fee of early childhood education is determined by the time reserved as indicated in the chart below.

Early childhood education fee will be determined by the amount of early childhood education hours required per month as follows: (monthly hours counted as 21 days constituting a month)	percentage % of full-time fee	Example according to the highest payment category (289€/month)
1-84 hours per month on average maximum 20 hours of weekly early childhood education	60	173 €
85–105 hours per month on average maximum 25 hours of weekly early childhood education	70	202 €
106–146 hours per month on average maximum 34 hours of weekly early childhood education (pre-schoolers 106 hours per month or more)	85	246 €
147 or more hours per month on average 35 hours or more weekly early childhood education	100	289 €

During the months which are shorter (20 days) or longer (22-23 days), the child can receive early childhood education according to the service agreement.

The required hours of early childhood education will be agreed upon in the service agreement with the immediate superior of the child's early childhood education unit. The early childhood education hours in non-standard hour childcare (or "around-the-clock childcare") are determined based on the custodians' work shifts. Also in non-standard hour childcare, the child's required hours of early childhood education are agreed upon in the service agreement with the immediate superior.

The family must notify in advance about their child's early childhood education periods using the electronic reservation calendar as early as possible, however no later than by Monday at 18 p.m. in the preceding week.

3. EARLY CHILDHOOD EDUCATION FEE IN ADDITION TO PRESCHOOL EDUCATION AND 5-YEAR-OLDS' FREE EARLY CHILDHOOD EDUCATION OF 20 HOURS

Preschool-aged children will be provided with constitutionally guaranteed four (4) hours per day of free preschool education. According to the resolution of the Järvenpää City Council, 5-year-old children will be offered 20 hours of weekly early childhood education free of charge. In case a child has a valid need and a legal right for more extensive early childhood education in addition to preschool education or 20-hour weekly early childhood education, fees will be determined by the same hour-based system as with early childhood education for under preschool-age children. However, a preschool-aged and five-year-old child's early childhood education fee is a maximum of 85% of the full-time fee. Pre-schoolers in around-the-clock childcare who need non-standard hour childcare 147 hours per month or more form an exception



to this rule. Their early childhood education fee will be 95% of the full-time early childhood education fee.

The child's service agreement and fee of early childhood education are valid until the beginning of preschool education as agreed before. When the child begins in preschool education, the child's service agreement and placement will be revised to correspond to the child's need for early childhood education in addition to preschool education. The client fee resolution will also be updated to match the service agreement. In August the family will receive one invoice that contains possibly two separate payment resolutions. This invoice is made up from the fee based on earlier early childhood education requirements (charged in the beginning of August) and, after the beginning of preschool education, the part-time early childhood education fee. In case a family requires more early childhood education than it needed during a preschool education year, the child will receive a new client payment decision in accordance with the service agreement for the months of June and July following a preschool education year.

4. INCOME DOCUMENTS TO BE PROVIDED FOR DETERMINING FEES

The early childhood education fee will be valid until further notice. Families have to send their income information to the early childhood education office secretaries **before the commencement of early childhood education for the fees to be calculated correctly. If proof of income is not received by the final date, a maximum fee will be imposed by the city. Decisions on fees will not be changed retroactively because of income information having arrived late.**

The following will be considered as income: taxable earned income, taxable income from capital, tax-exempt income and imputative income from timber of the parents and live-in-partners living with the child in early childhood education, in addition to the child's own income.

4.1. Proof of income

Proof of income to be provided in order to determine the fee:

- Payslips from parents that indicate gross wage with bonuses + in-kind benefits/month + holiday bonus. Payslips must also indicate earnings during both the ongoing and previous calendar year.
- Proof of pensions, other benefits and investment income (e.g. maternity allowance, sickness benefits, rehabilitation allowance, educational allowance, unemployment benefit, labour market support, as well as interest and dividend income)
- Self-employed and independent entrepreneurs must deliver a proof of income form for entrepreneurs with requested attachments (instructions included in the form). The form (only in Finnish) is available on the Järvenpää city [website](#) (Kasvatus ja opetus/ Varhaiskasvatukseen hakeminen/ Hakemukset ja lomakkeet/ Yrittäjän tulospelvitys).

4.2. Alimony payments

Reception of regular alimony payments will be considered as income, and proven alimony payments will be considered as a reduction of income. In addition, similar costs due to actual family relationships and temporary or life lasting benefits reserved from the act of relinquishing a property given in monetary form (syytinki) will be taken into consideration.



4.3. Income that will not be taken into account while determining early childhood education fee

Child benefit, benefit according to the Disability Benefit Act (570/2007), child increment according to the National Pensions Act (568/2007), student grant according to the Student Grant Act (65/1994), housing allowance, costs of medical treatment and medical examinations compensated due to accident insurance, allowance for the draftee's dependent, field allowance, adult education benefit, activity allowance given as income support and travel allowance, subsistence allowance according to the Act (566/2005) on National Pensions Institute's (Kansaneläkelaitos) rehabilitation benefits and rehabilitation allowance benefits, expense and travel allowances according to the Act (916/2012) on public employment and business services, grants, scholarships and other similar financial support paid for education, children's home care subsidies and compensation for family care costs.

4.4. Determining early childhood education fee when child lives alternately with both custodians

If the custodians live in separate addresses but the child attends early childhood education in only one municipality, fees will be determined based on the income of the family with which the child resides, the place of residence being indicated by the Population registry.

If both parents require early childhood education for their child, **fees will still be addressed to the parent with whom the child lives according to the Population registry.** Parents will arrange between themselves how they want to share the fees.

If the child receives early childhood education in two municipalities, the fees will be determined separately in both municipalities. The fees determined in this way must not exceed the total sum of 289 euros per month.

5. ACCEPTING, CANCELLING AND TERMINATING EARLY CHILDHOOD EDUCATION

Custodians should notify in writing about accepting, cancelling and terminating an early childhood education place to their early childhood education superior.

If the child's parents or other custodians do not accept the place granted for the child and it is not cancelled before the beginning of early childhood education, they will be charged half of the monthly fee according to the Act on early childhood education client fees (Early Childhood Education Client Fee Act § 10 (1)).

6. EFFECT OF ABSENCES ON EARLY CHILDHOOD EDUCATION FEE

A child's occasional days of absence will not be reimbursed in the early childhood education client fee.

If a child is absent from early childhood education at least 11 active days in one calendar month due to an illness, the monthly early childhood education client fee will be cut in half. If a child is absent for every active day during one calendar month due to an illness, there will be no fee charged for the month in question.

There will be no fee charged for the days on which a child (to whom the paternity leave period applies) is absent due to a paternity leave (or paternity allowance) period (Health Insurance Act 1224/2004 § 7). The early childhood education unit must be informed of any paternity leave periods in writing at least two weeks before an upcoming period.

If a child is absent from early childhood education for the whole calendar month due to other reasons, half



of the monthly fee will be charged.

7. HOLIDAY PERIODS

Fees will be charged for 11 months during an annual cycle (1 August – 31 July) while the 12th month (July) will not be charged if a child has attended without a break from 31 August. If a child's early childhood education has not begun during August, there will not be a free month next year and indicated early childhood education days will be charged also for July.

If a child attends 12 months of early childhood education and there are no holiday periods during this time, a fee for the full 12 months may be charged.

If the child has no early childhood education days reserved for June and July by the date indicated in the holiday questionnaire, fees will not be charged of these months (City Council resolution 20/04/1998 § 58 on June and July daycare costs).

Annual leave or other absence or break similar to a leave does not give grounds for reducing the fee.

Not cancelling education during a holiday period

If the custodians of a child reserve an early childhood education place for their holidays during early childhood education units' on-duty periods and fail to cancel it in time, half of the monthly fee will be charged for the early childhood education place. Even in the case that family income is so low that a child does not have a monthly fee, half of the minimum monthly fee will be charged for the reserved early childhood education (Early Childhood Education Client Fee Act § 10 (2)).

8. DETERMINING THE FEE AS VALID UNTIL FURTHER NOTICE AND CHECKING THE FEE

The early childhood education fee is determined as valid until further notice. The early childhood education fee will not be changed retroactively, and reimbursements to the fee will not be made due to short-term changes in early childhood education needs. All changes must be permanent by nature for the fee to be changed. When a child's early childhood education begins or ends in the middle of a calendar month, the fee is determined smaller than the usual monthly fee in accordance with the early childhood education hours agreed in the service agreement.

The early childhood education fee is checked once a year based on requested new income information and valid regulations.

The fee will be checked on the basis of the custodians' notification in the middle of a yearly cycle in case:

- a family's gross income changes by at least +/-10 %
- the size of a family changes (e.g. divorce, birth of a child, new spouse)
- a child's early childhood education times and requirements change in a permanent way

The fee will also be checked if valid regulations change significantly. In case a fee has been set based on erroneous information given by a client or his/her representative or important changes have not been made known in accordance with these instructions, a changed fee can be amended retroactively from the timespan of a maximum of one year (Early Childhood Education Client Fee Act § 12 (2)).



Custodians must notify the early childhood education unit's superior about exceeding the monthly hours of early childhood education as soon as possible and update the service agreement to correspond to the realized early childhood education hours. If the realized early childhood education time (number of hours) by calendar month exceeds the monthly limit of hours agreed in the service agreement, the monthly fee will be charged in accordance with the realized number of hours. Using less than the agreed number of hours will not be reimbursed.

9. NOTIFICATION OF CHANGES

Custodians must inform all the necessary parties (see below) in advance and without delay about any changes affecting the early childhood education fee and the early childhood education time and right.

Changes related to the early childhood education fee

The early childhood education office secretaries must be informed of changes in family relations, family size, essential changes (+/- 10 %) in income information and a change in address. Income documents must be sent by letter.

Changes related to the service agreement

Custodians must inform **the early childhood education superior** without delay about changes in regular early childhood education need, changes in family relations, family size, employment and address.

For the custodian's lay-off period, the child is entitled to two months' full-time early childhood education, as is the child whose custodian is made redundant (Early Childhood Education Act § 11a (2)).

If the need for early childhood education is **regularly** less than the early childhood education time agreed in the service agreement, the service agreement is updated with the early childhood education superior to correspond to the need starting from the first day of the next calendar month.

The early childhood education fee will not be changed retroactively and all possible changes will be made in the beginning of the next calendar month.

10. GROUNDS FOR FEES

The early childhood education fee will be charged by calendar month afterwards.

Early childhood education invoicing is based on the hours agreed (reserved) in the service agreement, not on the attendance of a child.

A child's early childhood education fee will not be changed in the middle of a calendar month. However, children in preschool education who also need early childhood education form an exception to this rule, as they will, if needed, receive two payment decisions in August (a decision prior to the beginning of preschool education and a decision after the beginning of preschool education).

11. REDUCING/NOT CHARGING THE CLIENT FEE

Client fee may be lowered or not charged at all depending on a case-by-case evaluation. The fee for early





childhood education will not be charged or will be lowered in case it endangers the means to reasonable income by the user of the service or the child's family or impedes the custodian's ability to carry out his/her duty to support according to maintenance liability (Early Childhood Education Client Fee Act 1503/2016).

Client fee may be lowered or not charged when charging the said fee would result in the need of income support or other preventive financial support. Other factors that will be taken into account are the family situation, long-term illnesses, prolonged internal conflicts inside the family, custodial issues and substantial reduction of the family income level. In case reduction of fees (or release from fees altogether) is applied for on the basis of endangered ability to carry out the duty to support, the above mentioned factors will be taken into account.

Petition form (only in Finnish) for reducing/not charging the early childhood education fee is available on the Järvenpää city [website](#) (Kasvatus- ja opetus/ Varhaiskasvatukseen hakeminen/ Hakemukset ja lomakkeet/ Päivähoitomaksun alennusanomus). Proof of income and expenditure are to be annexed to the petition. Clients who receive income support should also deliver a copy of their latest received income support resolution and an income estimate. Principles of preventive child welfare will be applied when considering reductions and not charging.

Reduction of fees or the decision not to charge client fees will not be put into effect retroactively but only from the beginning of the month when the application is received by the early childhood education office. Director of early childhood education decides whether there are grounds for reducing or not charging client fees. According to law, interest on arrears will be charged for overdue fees.

In temporary financial trouble please contact the early childhood education office before the due date of the invoice. **Unpaid early childhood education fees will be transferred to a debt collection agency after the due date marked in the invoice.**

More information on early childhood education fees:

paivahoitosihteerit@jarvenpaa.fi

040 315 2582

Delivery of income statements: Yhteiskouluntie 13, PL 41, 04401 Järvenpää

